



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01 st	April	2011		31 st	March	2012

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Barn End Cottage
North Lane
Barnstaple
Postcode EX312JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Guillaume Lefevre	Chair		
2	Anthony Bruce			
3	Suzanne Bennet			
4	Tom Bedford			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Guillaume Lefevre (Chief Executive and Founder)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by current board of trustees. In case of tie, <i>Chair</i> to cast deciding vote.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity has:

- A child and vulnerable adult protection policy;
- A conflicts of interest policy;
- A data protection policy.

All of which can be viewed on request.

Agape volunteers operates in both Kenya and Ghana where subsidiary registrations are held of the following nature:

Kenya: Agape Volunteers Kenya CBO*
Ghana: Agape Volunteers Ghana NGO*

*Registration certificates can be viewed upon request.

Agape Volunteers continues to work closely with the Kenyan NGO *Marifiki Community International*.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO WORK FOR THE PREVENTION AND RELIEF OF POVERTY, THE ADVANCEMENT OF EDUCATION AND TRAINING, THE PROMOTION AND PRESERVATION OF GOOD HEALTH FOR PEOPLE IN AFRICA BY PROVIDING GRANTS, SERVICES AND VOLUNTEERS TO THOSE INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANIZATIONS WORKING TO PREVENT OR RELIEVE POVERTY, ADVANCE EDUCATION AND TRAINING OR PROMOTING AND PRESERVING GOOD HEALTH FOR PEOPLE WITHIN AFRICA.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

AGAPE VOLUNTEERS WORKS TO RECRUIT VOLUNTEERS FROM THE UK AND OTHER COUNTRIES TO GO AND WORK IN 3RD WORLD SCHOOLS, CLINICS, ORPHANAGES AND OTHER PLACEMENTS. VOLUNTEERS ARE CHARGED A FEE FOR THEIR SUPPORT IN THE COUNTRY AND THESE FEES ARE USED TO SUPPORT THE VOLUNTEERS AND ALSO PUT TOWARDS PROJECTS ON THE GROUND INCLUDING EDUCATION, HEALTHCARE AND COMMUNITY BASED PROJECTS.

IN 2011 / 2012, THE CHARITY HAS PLACED VOLUNTEERS INTO SCHOOLS, ORPHNAGES AND CLINICS IN KENYA. THE CHARITY HAS ALSO PROVIDED FINANCIAL SUPPORT FOR THESE PROJECTS. FUNDS WERE SPENT ON THE CONTUNUED SUPPORT OF THE IDP REFUGEE CAMP IN KENYA, INCLUDING TEACHER'S WAGES FOR THE NEWLY CONSTRUCTED SCHOOL AND WEEKLY FEEDING PROGRAMMES FOR THE PORREST FAMILIES. THE CHARITY ALSO SET UP *THE AGAPE FOOTBALL LEAGUE* IN KENYA TO ENCOURAGE TO POSETIVE INTER-GROUP CONTACT BETWEEN NEIGHBOURING YOUNG MALES AND ALSO PROVIDE A SENSE OF COMMUNITY IN THE AREA.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As this was the first year of trade for Agape Volunteers, the aim was to establish the organisation on the overseas volunteering scene in order to provide a basis for growth over the coming years. In order to facilitate this, the charity appointed a board of trustees with relevant experience in travel and business in order to provide a breadth of knowledge. Secondly, a team of staff was found who were capable of running the administrative side of the charity and importantly, were willing to work on either a volunteer or commission basis. Thirdly, strong links were made in the overseas locations of Kenya and Ghana in order to ensure that future volunteers would be safe and also have worthwhile and sustainable projects to work on. Furthermore, a marketing and digital design company was interviewed and hired for the provision of a website and digital marketing, in order to advertise the charity's placements abroad. A key success of this year was the agreement with the digital design company (Inspira Digital) for the provision of one day free studio time every month. A website was built, established and advertised, with monthly visits reaching the 1500 mark by the end of the financial year.

Overseas, the charity's maiden year saw the placement of our first volunteers into schools, clinics and orphanages in Kenya. Feedback from our first volunteers was positive. However, constructive criticism was also welcomed in order to further improve our volunteering packages. In addition to manpower provided by volunteers, these placements also benefitted from monetary donations from the charity. Of particular note is the IDP refugee camp in Mahi Mahu, Kenya. This camp received substantial support from the charity which assisted with the provision of food to the inhabitants of the camp and the sustainment of classes at the newly built school, organised by our partners: Marafiki Community International. Our largest single trip was taken by a North Devon college: Petroc, who sent eight Sport Science students to Kenya for three weeks to participate in the football programme. Feedback from the trip was extremely positive and has helped to form a link with the college for further trips.

On the financial side of the organisation, director's loans were acquired from the trustees Mr Bruce and Mr Bedford to facilitate the initial expenditure required to set up and advertise the charity. Further to this, sizeable donations were received from St Edmund Hall College, Oxford and individual volunteers to help facilitate in-country projects. A specific example of a successful project was the Agape Football League in Nairobi, which saw eight local teams compete for a trophy. The community based project successfully formed links between these teams and also took young men off the streets and provided a much needed sense of achievement amongst the groups. Our volunteering fees, which provide the bulk of our income, remain amongst the cheapest on the market and therefore, should continue to attract volunteers in the following years.

A key achievement of this year has been the successful recruitment and training of Amyus Bale (Head of Administration) and Charlie Bishop (Head of Overseas Coordination) which involved a six month stint in Kenya for the latter. Their enthusiasm, hard work, and new found experience in this sector will be invaluable in moving the organisation forward. For their many hours of unpaid work in establishing the organisation on the international volunteering scene, we reserve special praise and thanks.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have managed to accrue a financial reserve of over £8000 for our first financial year. However, we have outstanding director's loans for similar amounts that are due in four years time. It is our aim to continue to hold a reserve of at least 10% of the last year's turnover. However, with future turnover increases this may be done with the use of an overdraft to ensure maximum reinvestment.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities principle sources of funding for this financial year were the director's loans obtained from two trustees and volunteers fees. Donations made a small percentage of our income, something that is targeted to be improved next year.

Our expenditure on advertising supports our key objectives of providing aid to Africa, as this will increase the number of volunteers that we can make available to in-country projects and also increase the amount we receive in volunteer fees, which will be made available to these projects.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Guillaume Lefevre	
Position (eg Secretary, Chair, etc)	Chair	
Date	15 / 01/ 2013	